



Greater Cederberg Fire Protection Association

SELF-AUDIT FOR MEMBERS

Property name: _____

Ensure that you are ready for the upcoming fire season by completing this checklist.
Contact the GCFPA, if you need assistance completing this form and/or require assistance to ensure compliance.

DESCRIPTION OF ACTIVITY	COMPLY (Y/N)	ACTIONS NEEDED TO COMPLY
1. The property		
All farmsteads, buildings, agricultural production areas and associated infrastructure on the property have been made safe against fire. <i>(Some mitigation measures are to create defensible space, clean areas around infrastructure, fire scaping gardens, clean gutters, sprinklers on thatched roof and the implementation of minimum guidelines)</i>		
2. Fire Management Plan		
I've done my annual fire hazard assessment and comply with all the recommendations in the Fire Management Unit Plan, if one is available for my FMU. <i>(Identify risks, take mitigation action, provide feedback and request assistance from the GCFPA)</i>		
3. Fire Danger Rating System		
I understand and adhere to the daily fire danger rating system prescriptions and communicate this to my staff. <i>(FDI is available on the GCFPA website and Facebook page)</i>		
4. Prohibition of fires from 1st November – 31st March		
Ensure that staff don't make cooking/warming fires in unsafe areas (designated areas identified beforehand) or when the FDI is high.		
Never leave fires unattended and extinguished these fires with water afterwards.		
Ensured that these requirements are communicated to all staff and visitors.		
5. Firebreaks		
All firebreaks are in place before the end of October.		
The firebreaks are wide enough and long enough to assist fire fighting operations <i>(see the rules and minimum guidelines of the GCFPA)</i> . The firebreaks must not cause soil erosion and must be free of flammable material.		
6. Prescribed burning		
I have obtained my burning permit before the burn.		
The conditions in the burning permit are adhered to and I informed the Fire Brigade Services, the GCFPA and my neighbours of my attend to burn.		
I ensure a responsible person is at the burn at all times and that the burn is completely extinguished and mop up before leaving the area.		
7. Fire-fighting requirements		
All the prescribed protective clothing and equipment according to the rules of the GCFPA are available on the site.		



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A responsible person will always be on the property to report a fire to the authorities and neighbours, he/she must also be trained to initiate fire-fighting operations.		
Communication systems with my staff members exist and are fully operational.		
8. Training		
All staff have done basic fire-fighting course and refresher courses.		
9. Reporting fires		
The contact details of the local District Municipality Control Centre are well displayed, stored on cell phones and communicated to the responsible person/s.		
10. Fire-fighting operations		
Capacity exist to stop a fire from spreading. <i>(If capacity does not exist do you have contact details and possible agreements in place to obtain assistance from elsewhere)</i>		
11. Incident command system (ICS)		
Hand over command of the fire to the Incident Commander (Fire Services) or his/her delegate when they arrive at the fire.		
Establish and maintain communication with the ICS.		
Re-deploy resources if needed but they must remain at the incident.		
12. After a fire		
All smoldering material within 5m of the perimeter of the extinguished fire must be mop up.		
Ensure that the fire lines are regularly patrolled.		
13. Updating contact details		
The GCFPA has received all updates on contact details if changed.		
14. Limitation of liability		
I understand I can't hold the GCFPA liable for damage in doing their duty.		
15. Enforcement		
The member must understand the rules of GCFPA can be enforced by the Fire Protection Officer or his/her delegate.		

Completed by: _____

Date: _____

Signature: _____