



# Greater Cederberg Fire Protection Association

**Annual General Meeting (2017-2018)**

**Minutes**

**21 June 2018 (15:00 – 17:00)**

**Water Users Association Conference Hall – Citrusdal**

<b>1.</b>	<b>Opening and Welcoming</b>
Bertus Senekal welcomes everyone present at the meeting.  <i>Appendix 1 – Attendance register and Appendix 2 list of apologies.</i>	
<b>2.</b>	<b>Approval of previous Minutes</b>
The minutes of the previous Annual General Meeting (AGM) (7 June 2017) was presented to the meeting. Approval of the minutes is proposed by Cobus Smit and seconded by Antony Petro.	
<b>3.</b>	<b>Membership fee increase</b>
The increase in membership fees and other services remain as approved at the previous AGM (7 <sup>th</sup> June 2017). The current annual increase will remain at the inflation rate (CPI) as discussed and approved at that meeting.	
<b>4.</b>	<b>Election of Management</b>
No new management members were elected, as the current management members agrees to serve for an additional year.	
<b>5.</b>	<b>Financial Report</b>
Jacomien Britz presents the financial report for the period March 2017 to February 2018. <ul style="list-style-type: none"><li>• The amount of R72 610 was written off during the last financial year as a result of members selling their properties and withdrawing their membership;</li><li>• The percentage of membership increased ;</li><li>• Highest expenses – still fuel and salaries;</li><li>• One more vehicle was purchased (R65 000) in order to improve service to our members;</li><li>• Savings has occurred in relation to the previous financial year that clearly indicates that the staff members are showing effort to save money;</li><li>• Members are asked to notify the GCFPA office as soon as their membership details changed (selling, buying and or renting property or changes in contact details) this will ensure that communication channels are maintained and all invoices are correctly issued.</li><li>• Please use your membership number as a reference number when you make electronic payments;</li></ul>	
<b>6.</b>	<b>Annual Report</b>
Charl du Plessis presents the Annual Report of the GCFPA – <b><i>See Appendix 3 – Annual Report.</i></b> Bertus Senekal, Chairperson and Chief Fire Officer at West Coast District Municipality (WCDM) provide feedback on activities within the Fire Brigade Services. <ul style="list-style-type: none"><li>• 243 burning permits were issued to members during 2017/2018;</li></ul>	

- 48 fire prevention inspections were completed within the region;
  - 1 120 emergency calls were received by the WCDM Control centre for various emergency situations;
  - 2 ecological controlled burns was attended to by the WCDM in conjunction with the GCFPA;
  - Overberg District Municipality was assisted by the WCDM during an wildfire;
  - WCDM contribute R1.4 million to aerial firefighting operations during the 2017/2018 fire season;
  - WCDM received more enquiries about fire insurance and related issues, members are therefore encouraged to ensure that their policies are updated and correct at all times; This must be done before the fire season.
  - Land audits will be conducted by the Fire Brigade Services to determine compliance relating to the implementation of their fire management plans and if the various properties are safe in terms of fire risks and in an event of a wildfire;
  - National Fire Emergency numbers will be changed, approval of this change is in process – the current emergency number remain;
  - The burning permit rules and regulations were amended – permits will be specified according to the exact location of the burn;
  - Landowners are reminded to notify the Fire Brigade Services (022 4338700), their neighbours and the GCFPA if their intent to burn. Members must also ensure that their permit is valid;
  - A completed and signed request for aerial assistance must be at the Porterville Dispatch Office when members wishes to burn during December towards the end of March;
  - Members are requested to inform the GCFPA about their training needs.
- Nicky Esterhuizen states that many landowners that are not permanent residents does not comply with conditions set out by the burning permit. Bertus Senekal states that all landowners should comply with these conditions and failure to comply can leads to court cases.

## **7. General**

- Provincial Disaster Management Centre (PDMC) signed a contract with Advanced Fire Information System(AFIS), whereby PDMC will cover the annual costs for FPA's to utilize the full Fire Index Information (FDI) system. The AFIS FDI system is also in the process to be recognized as a weather system that can be use in court cases;
- PDMC representative of Springbok asks whether the local FPA can be approached to do fire awareness programs at local schools in the area? Bertus Senekal replied that these type of fire awareness programs can only be conducted by the local fire department as this is infrastructure related;

The Western Cape Umbrella FPA will be hosting a Fire Season Conference dug the week of 26 till 30 November 2018. The conference will focus on training, awareness and capacity.

## **8. Closing**

The chairman, Bertus Senekal, thank everyone for their contribution and presence at the meeting. Special thanks to the Citrusdal Water Users Association for the use of their facilities.

The meeting was concluded at 17:00.